

Our Journal's Policies

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The editorial board of JELT continuously strives to raise the standards of our publications. We expect the same commitment from authors to conform to ethical norms by following our guidelines. Any violation of publication policies or ethics, or any activity that compromises the integrity of the publication process, will be considered misconduct. Suspected cases of misconduct will be investigated, and the editor, in consultation with the editorial board and editor-in-chief, reserves the right to take necessary action against unethical practices.

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2. **a plagiarism report** (JELT does not accept manuscripts with more than 15% similarity.)
3. any supplementary files (questionnaire, data sets or other appendices) that may assist the editorial team in evaluating your submission.

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- Use the font 'Times New Roman, 12 points and 1.5 lines of space.
- The title of the manuscript should not exceed 12 words. And the manuscript should not exceed 4000 words, including a 150-word abstract, 3 to 5 keywords, figures, tables, and references.
- Please follow APA (7th edition) for documenting sources.
- Only black-and-white images or charts are accepted. Charts must be in an editable format.
- Tables and figures must be numbered sequentially with clear, descriptive titles. Titles should appear above tables and below figures. Tables should not be submitted as images. Their contents must be typed and included within the manuscript.

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1. **First Stage:** On submission, a manuscript is reviewed in the editorial office to ensure that it meets the minimum requirements of the journal before it is sent to external reviewers. At this stage, the manuscript is reviewed for the following: scope, possible plagiarism, recent references, English language, structure, organization, correctness and clarity.
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